

BANWARI LAL JINDAL SUIWALA COLLEGE, TOSHAM

Minutes of the (Second) Quarterly Meeting of the college IQAC for the session 2015-16 held on 11.07.2015.

The Quarterly Meeting of the college IQAC for the session 2015-16 was held in Principal's office on 11.07.2015 at 2.30 P.M.

Agenda :

1. Action Taken Report on previous meeting of IQAC in the beginning of the session 2014-15.
2. Reconstitution of IQAC.
3. To assess the preparations of the college for NAAC Peer team's visit.
4. IQAC activities calendar for 2015-16.
5. Members suggestions and proposed future plans for quality sustenance in the institution.
6. Assessment of AQAR 2014-15.
7. Any other item proposed by the member with thw permission of chair.

Item 1. Action Taken Report.

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|--------|---|-----------------------|
| (i) | Submission of AQAR 2013-14 and SSR to NAAC | (Implemented) |
| (ii) | UGC grant utilization | (Implemented) |
| (iii) | Installation of CCTV Cameras | (Implemented) |
| (iv) | Installation of Solar system Panel | (under consideration) |
| (v) | Timely updation of College website | (Implemented) |
| (vi) | Encouraging teaching staff for their participation in research activities | (Implemented) |
| (vii) | Adequate College Society interaction activities | (Implemented) |
| (viii) | Updation of College Merit boards and renovation of display boards | (Implemented) |
| (ix) | Organization of departmental activites | (Implemented) |
| (x) | Green auditing for the session | (Implemented) |
| (xi) | To introduce MA in Hindi | (Implemented) |

Item II Reconstitution of IQAC

In accordance of Guidelines of NAAC for reconstitution of IQAC was suggested by the members and it was resolved that the composition QAC will be as follows:

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| 1. Chairperson | Dr. A.K.Saini (Principal) |
| 2. Member from Management/
Governing Body | Sh. Devender Dev Sharma (Trustee) |
| 3. Senior Administrative officers | 1. Dr. O.D. Sharma (Director, BLJS
College, Tosham)
2. Dr. S.C.Arya (Dean Academics
CBLU, Bhiwani)
3. Dr. K.S. Yadav (Dean SS, CBLU,
Bhiwani) |
| 4. Faculty members | 1. Sh. Yash Pal Mehta
2. Sh. Jaswant Singh
3. Sh. Shyam Vashistha
4. Sh. Ashwani Kumar |
| 5. Local Society/Alumini Nominees | 1. Dr. Ashwani Bajaj
(Bajaj Nursing Home , Tosham)
2. Sh. Aseem Attari(Sec. , Devrise
Public School, Biran) |
| 6. Stakeholders Nominee | 1. Sh. Krishan Goyal
(Prop.Raj Stone Crusher , Tosham) |
| 7. Coordinator | Dr. Shailja Sharma |

All members were intimated and consent was taken telephonically.

Item 3

To assess the preparedness of the college for NAAC Peer Team visit (scheduled for September)

- (i) It was suggested to submit a detailed proposal to the management regarding Special grant required towards undue taking the facelift of the college campus and infrastructure on the eve of the forthcoming NAAC Peer Team visit .
- (ii) All the departments were asked to prepare departmental activities and achievements report for last five years and maintain a record of it.
- (iii) It was resolved to display detailed Vision and Mission of the college on Display boards and put it in Principals office as well as other officer, college campus and in Library.
- (iv) It was suggested to convene a meeting of the Principal and HODs to impress upon them of the need to
 - (a) Dispose off unserviceable/obsolete equipments and furnitures
 - (b) Identify equipments and furnitures that can be repaired and reused.
 - (c) It was advised to prepare a checklist as per the requisite of SSR and brief it to the Principal, Head of departments and other concerned staff.

As some of the items could not be taken up for discussion, it was decided to continue the meeting on July, 2015.


(Dr. Ashok Kumar Saini)

Principal

Principal
B.L.J.S COLLEGE
TOSHAM (BHIWANI)


(Dr. Shailja Sharma)

Coordinator, IQAC